



## PROGRAMS INTERNSHIP

Stupid Cancer®, a 501(c)3 nonprofit organization, is the leader in adolescent and young adult (AYA) cancer advocacy and support. Our mission is to empower everyone affected by AYA cancer by ending isolation and building community. Our vision is that everyone in the AYA community is supported, understood, and accepted.

Stupid Cancer is seeking an undergraduate or graduate student Programs Intern for the Summer Semester, May - September 2026. This internship will focus on program planning, implementation, and evaluation, but will also have the opportunity to work with other departments to develop skills related to communications and community engagement. This position is appropriate for those interested in careers in nonprofit management, program development, social work, healthcare, communications, marketing, development, fundraising, and/or operations.

Interns who join Stupid Cancer have the opportunity to work closely with a dynamic team who cares deeply about the AYA Community. The ideal candidate is a motivated individual who takes initiative, is detail-oriented, and is passionate about making cancer suck less for adolescents and young adults.

### Responsibilities:

- Support the Programs Team in the overall planning and implementation of core programming, including but not limited to:
  - Scheduling & hosting Stupid Cancer Meetups, both Live and Digital.
    - Plan and implement a minimum of 1 Digital Meetup for nationwide community members and/or 1 IRL (In Real Life) Meetup in NYC for regional community members.
  - Data entry and analysis, including, but not limited to:
    - inputting program registration, attendance records, survey responses, and program evaluations.
    - updating healthcare provider contact information.
    - assist with tracking and reporting on programs.
- Assist in the preliminary, planning stages of Stupid Cancer's flagship program CancerCon 2027.
- Assist in the preliminary, planning stages of a Storytelling Open Mic Night to be held in NYC in the Fall.
- Support the Programs Team with strategic outreach to regional and national hospitals, cancer centers, and healthcare professionals treating AYAs.
- Supporting the Communications Team in recruiting, editing, and curating Stupid Cancer Stories.
- Other administrative tasks as needed.

### Qualifications:

- **Candidates based in NYC are a plus!**
- Excellent verbal and written communication skills; excellent organization and time management skills.
- Ability to work both independently and within a team.
- Ability to take responsibility in meeting deadlines and make progress within self-managed projects.
- Proficient understanding of Google Suite, social media platforms & other communication channels preferred.
- Knowledge of and interest in adolescent and young adult cancer is a plus.

Candidates must be available for remote or hybrid work for a fixed schedule of 10-12 hours per week May - Sept 2026 during regular business hours 9:30 am - 5:30 pm EST, with flexible start/end dates and the option to extend into the Fall. Preference for Tuesday availability to attend full staff meetings.

Stupid Cancer will gladly work with your academic institution to meet credit requirements for this internship. We encourage applicants to seek out internship grant opportunities through their university or other sources. We are able to modify hours or requirements to align with grant requirements for selected candidate(s).